

Evidence-Based Forestry Initiative Steering Committee

Meeting 3 15 November 2013

Chair: Peter Holmgren, DG CIFOR

Annotated Agenda for Out-of-Session Approval¹

1. Welcome, introductions, review of agenda
2. Minutes of EBF Steering Committee Meeting 2
(For approval) – Please advise any corrections and your conditional or unconditional endorsement
Supporting papers:
 - Draft Minutes, EBF Steering Committee Meeting 2 (Attachment 1)
3. Matters arising from the minutes
(For information & discussion)
 - SC 2, Decision 1 – EBF Prospectus – draft attached (Attachment 2)
Please provide feedback to EBF Secretariat by 29 November
 - SC 2, Decision 2 – SC ToR – revision attached (Attachment 3)
Please note amendments (addition of #4 Monitoring & Evaluation) and advise your endorsement
4. Update on Evidence-Based Forestry initiative
(For information)
 - Summary points (Attachment 4) and Savilaakso *et al* paper (Attachment 4.1)
 - Updated list of topics suggested for review (Attachment 4.2)
5. Documents required for governance of EBF initiative
(For discussion & decision) – Decision carried over to next meeting
Supporting papers:
 - SC 2, Decision 3: Schedule for development of documents required for governance of EBF initiative (Attachment 5)
6. ‘T20Q’ implementation process
(For discussion & decision) – Please note commitment of both partner organizations and of individual SC members is necessary for successful initiation of T20Q process. We would appreciate receiving confirmation of your organization’s and your personal commitment.
Supporting papers:
 - SC 2, Decision 5: Proposed ‘T20Q’ implementation process (Attachment 6)
7. Response to call for proposals for systematic review topics
(For discussion & decision) – Please note EBF Secretariat’s proposed prioritization of EoI proposals, circulated 14.11.13. We note these comprise a good representation of partners and topic areas. Please advise your comments and conditional or unconditional endorsement. CIFOR proposes to proceed on the basis of this prioritization, taking due account of comments received. Decisions about affiliation with the EBF Initiative would follow only at the stage of protocol submission.
Supporting papers:
 - SC 2, Decision 4: Summary of proposals; preliminary assessment; proposals (Attachment 7.1-.3)
8. Any other business

¹ Meeting 3 could not be held as planned due to a security alert in the building in which the meeting was taking place. This annotated agenda serves as a record of the agenda and out of session requests of the Committee.

9. Next meeting

(For decision) – Revised proposal - meet by teleconference in 2nd half of January 2014, date tbc.

Proposed: In conjunction with Forests Asia, Jakarta, 20 March 2014; specific time tbc.

End of Agenda

PK

22.11.13

Distribution:

CATIE: B Finegan, cc JJ Campos

CIFOR: P Holmgren/ P Kanowski

CIRAD: A Billand

ICRAF: P Dobie, cc T Simons

IUFRO: M Kleine

Oxford Univ: G Petrokofsky

Attachments:

A1 – Draft SC2 minutes

A2 – EBF Prospectus

A3 – Revised SC ToR

A4 – EBF Update

A4.1 - Savilaakso *et al* paper

A4.2 – List of suggested review topics

A5 – Overview of document timeline

A6 –T20Q implementation

A7.1 – Compilation of proposal summaries

A7.2 – Preliminary assessment of proposals

A7.3 – Proposals