

## Evidence-Based Forestry Initiative Steering Committee

Meeting 4  
4 March 2014

### Minutes

**Present:** Peter Holmgren (CIFOR; Chair), Alain Billand (CIRAD), Phil Dobie (ICRAF), Peter Kanowski (CIFOR; Secretary), Michael Kleine (IUFRO), Gill Petrokofsky (Oxford Univ)

**Apologies:** Bryan Finegan (CATIE)

#### 1. Welcome, introductions, review of agenda

The Chair welcomed members. There were no additions to the agenda.

#### 2. Annotated Agenda of EBF Steering Committee Meeting 3

The Secretary explained that the Annotated Agenda of EBF SC Meeting 3 has been used in lieu of minutes, given that the meeting had to be abandoned due to a security alert in Warsaw. The Annotated Agenda was accepted as a record of the agenda and items on which SC members had provided comment.

#### 3. Matters arising from the minutes

EBF SC Meeting 3, Agenda Item 5 (Schedule for development of documents required for governance of EBF agenda) was carried forward for discussion at this meeting. Gill Petrokofsky explained the rationale for the paper, and asked for the support of SC members in the drafting of various of the papers identified. Members gave that undertaking, consistent with the mandate of their organisations.

Decision 1. SC endorsed the Schedule, and Gill Petrokofsky and Peter Kanowski were tasked with leading implementation.

#### 4. Update on Evidence-Based Forestry initiative

The update (Attachment 2) was noted. Discussion of the communications plan (Attachment 3) noted the need for clarity about target audiences, and how to manage the scaling up of the Initiative; the Chair's suggestion that SC spend some time on these issues in a later meeting was endorsed. The underlying premise of the communications plan, of focusing communication on outputs from the Initiative, was endorsed, and the overall plan noted.

#### 5. EBF Annual Report 2013

SC noted the diversity of audiences for whom an annual report was relevant, and the desirability of clarity about target audiences, as for Item 4. SC requested that more context about the Initiative and a full list of organisations involved in reviews be included in the final version.

Decision 2. SC endorsed the out-of-session completion and approval of a final version of the annual report.

#### 6. Documents required for governance of EBF initiative

SC discussed the EBF Editorial Committee Discussion Document Outline (Attachment 5), noting that the establishment of such a committee was a necessary element of scaling up the Initiative from 'artisanal' to 'industrial' scale, and that there were – as the paper outlined – various options for constituting this committee. One of these was the role of the committee in the oversight of reviews across the broad spectrum of topics associated with 'forestry' in the broader context of landscapes and sustainable development. The broad reach of IUFRO and its Divisional structure was noted in this context. Another important consideration was future funding models for the EBF initiative and its possible development as an independent Collaboration, linked with, but separate from, existing Collaborations.

Decision 3. SC endorsed the further development of the document outlining the possible role and conduct of an EBF Editorial Committee, with work led by Gill Petrokofsky.

#### **7. 'T20Q' implementation**

SC noted CIFOR's proposal to engage the Sylva Foundation to co-ordinate implementation of the T20Q initiative, and the associated timeline.

Decision 4. SC endorsed the T20Q implementation workplan (Attachments 6a&b) and affirmed its intention of supporting the project by working with the EBF support team and Sylva Foundation as appropriate.

#### **8. Any other business**

There was no other business.

#### **9. Next meeting**

Decision 5. SC agreed the next meeting would be in the 2<sup>nd</sup> half of June 2014, with the date and time to be proposed by the Secretary.

**End of Minutes**

#### **Distribution:**

CATIE: B Finegan

CIFOR: P Holmgren/ P Kanowski

CIRAD: A Billand

ICRAF: P Dobie

IUFRO: M Kleine

Oxford Univ: G Petrokofsky